

## **J.T. Errington PAC Minutes January 28, 2016**

### **Attendees:**

Julia Wu, Sydney Chang, Joanne Shum, Donna Lam, Elaine Yao, Maggie Yang  
Handouts distributed. Attendance sheet circulated.

### **Committee Reports:**

A) Chair- Barbara Zhang – no report

B) Treasurer- Mike Kwok – regrets. Report by Mr. Murray

\* Gaming: \$8819.61 (less \$5400 for sound system) -PAC is required to submit a summary report for what we have spent for the whole year to the government.

\* General: \$30,482.22 (\$25,000 will be taken into playground account)

C) Fundraising- Elaine Yao

\* Big Brother clothing drive - No toys in the donations. Prior to Spring Break

\* Maggie Yang has volunteered to co-chair this position with Elaine until the end of the school year

D) Food Day Coordinator- Julia Wu

\* Reviewing of vendors and dates - Subway is not so popular among the students. Church's Chicken, KFC, A&W will be taken into consideration for the hot lunch day. Students opinions will also be asked for.

E) Principal- Mike Murray

\* Basketball jerseys- have been delivered to the school yesterday. Purchased locally in an effort to support Richmond business.

\* Code Red/ Code Yellow drills

Code Red situation- when someone who is a threat to students is inside the building. The red button in the office will be pushed to notify the police department. Teachers are instructed to lock the classroom doors, turn off the lights and hide the students.

Code Yellow situation- the situation is less serious. The threat is outside of the building and may be something happening in the neighbourhood. The red button will be pushed and all the doors in the school will be locked down immediately. Make sure all the kids are safely inside. Building remains locked until police give school the "all-clear".

Students and teachers practiced a Code Yellow last week.

Grade 7 transition course planning meeting- if students are graduating from Errington Elementary have priority to attend Steveston-London (even if they are cross boundary)

FSA's- starting February 9 for Grade 4 and 7 students. Mr. Murray is facilitating the FSA's

Tennis class feedback- too late to notify parents that there are after-school tennis classes.

School website- updated almost daily. All the school events are posted on the website. Hard-copy calendar is still in favor by parents and Mr. Murray will have the calendar printed in September

KEV- cashless schools

In order not to have big sum of money in the school, a system would be developed for students to pay the field trip fee, hot lunch fee...etc., on the school website.

School closures- not been decided yet, regardless of what you read in the paper.

Date of Next Meeting: Thursday, February 25, 2016.

Motion to Adjourn: Approved

Carried-All in favor